

June 8, 2022
School/Graduate School of Engineering, Nagoya University

Regarding Make-up Examinations for Nagoya University Graduate School of Engineering Entrance Examinations to be Held in August 2022

For the Nagoya University Graduate School of Engineering Entrance Examinations to be held in August 2022 (hereinafter referred to as "main examination"), those who fall under any of the following eligible cases may apply for make-up examinations.

1. Persons Eligible for Make-up Examinations

- (1) Persons who were diagnosed with COVID-19 and have not been determined by a doctor as having recovered by the day of the main examination.
- (2) Persons who were identified by the health center etc. as a close contact right before the main examination.
- (3) Persons who have symptoms such as a fever and a cough, and have a fever of 37.5 degrees or higher measured on the day of the main examination.
- (4) Persons who have any symptom indicated on the symptom checklist in the "Medical Observation Sheet" prescribed by the Graduate School of Engineering, on the day of the main examination.
- (5) Any other persons who have symptoms such as a fever and a cough on the day of the main examination and are determined by the examination main office that they are unable to take the examination.

* Note:

The determination for (5) will be made based on the diagnosis and confirmation made by the doctors, etc. at Nagoya University.

2. Application Method

First, an applicant or a representative must make a phone call to the contact number below, then submit the following documents to the Admission Section at the Student Affairs Division of the Graduate School of Engineering either by mail (must arrive on time, and the mail must be traceable through methods such as registered mail) or e-mail **before the examination starting time for the first day of the main examinations.**

<Documents to be submitted>

- 1) "Make-up Examination Application Form for Nagoya University Graduate School of Engineering Entrance Examinations for AY 2022 or 2023" (Appended form)
- 2) The following documents are for persons applicable under "1. Persons Eligible for Make-up Examinations"
 - Those who fall under (1):

A medical certificate or an equivalent document (a photocopy of a document or printout of an e-mail from the health center, etc.) that indicates that they have been diagnosed with COVID-19 and have not recovered yet
 - Those who fall under (2):

A photocopy of a document or printout of an e-mail from the health center, etc.

[If feeling sick or unwell on the day of the main examination (before arriving at the examination site)]

The applicant or a representative must make a phone call to the Admission Section of the Student Affairs Division at the Graduate School of Engineering **between 8 a.m. and the examination starting time of that day**, and fill in and submit the following <documents to be submitted> by e-mail before the examination starting time.

<Documents to be submitted>

1) "Make-up Examination Application Form for Nagoya University Graduate School of Engineering Entrance Examinations for AY 2022 or 2023" (Appended form)

* Please submit as soon as possible after making the phone call.

2) A medical certificate issued by a doctor (photocopy)

* Please visit a medical institution on the day of the main examination, and submit a medical certificate issued by the medical institution to the above section via e-mail by **17:00 on August 26 (Fri), 2022**.

[If feeling sick or unwell on the day of the main examination (after arriving at the examination site)]

When determined that you will be unable to take the examination on the examination date, we will confirm your intention whether or not to take a make-up examination. Those who wish to take the make-up examination are to apply at the examination site.

3. Application Units for Make-up Examinations

- For those applicants feeling sick or unwell on the day of the examination, the "application unit for make-up examinations" is an **examination day per unit**.
- If an application is made due to feeling sick or unwell during an examination, you are not eligible for make-up examinations for that examination day.
- If applying for a make-up examination for the first day of the examinations, the main examination from the second day onwards also cannot be taken.

4. Approving Make-up Examinations

After the screening of the application documents, a Make-up Examination Permit will be sent by September 2 (Fri), 2022. When persons who diagnosed with COVID-19 and fall under "1. Persons Eligible for Make-up Examinations" take the make-up examination, we will check documents such as a discharge certificate that certify that they have been discharged from the hospital. For persons who are close contacts and fall under "1. Persons Eligible for Make-up Examinations", we will also check documents that certify their quarantine period. Please submit such certificates to the Admission Section of the Student Affairs Division at the Graduate School of Engineering via e-mail or mail by August 31 (Wed), 2022.

5. Make-up Examination Schedule

- Master's Program (General Selection):
Between September 12 (Mon) and September 15(Thurs), 2022
Details of examination venue, etc. will be sent to each person who will have a make-up examination.
- Doctoral Program:
Details of examination dates, etc. will be sent to each person who will have a make-up examination.

6. Admission Announcement Date for Successful Applicants Who Took the Make-up Examination

- Master's Program (General Selection) and Doctoral Program (April Admission):
12:00 p.m., September 22 (Thurs), 2022
* Results will be posted on the Graduate School of Engineering website.
- Doctoral Program (October Admission):
12:00 p.m., September 9 (Fri), 2022
* Results will be posted on the Graduate School of Engineering website

7. Other Notes

- There will be no additional re-examination or additional make-up examination for the make-up examination.
- Once the application receiving period has passed, you may not apply for a make-up examination for any reason whatsoever.
- If you are diagnosed with COVID-19 or identified as a close contact during the examination periods, please contact the Admission Section of the Student Affairs Division immediately.

[Contact Information]

Admission Section, Student Affairs Division,
Graduate School of Engineering, Nagoya University
Furo-cho, Chikusa-ku, Nagoya 464-8603
Tel: 052-789-3978/3974
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