

To G30 Automotive Engineering Program Students, School of Engineering,

Application for participation in internship program in 2023

(*Research internships are handled differently from this announcement.)

◆Recognition of credit

Students can apply for 1 credit per 45 hours of practical training. In Automotive Engineering Program, internship work is regarded as the specialized course "Training in Industrial Plants". (Undergraduate course for the spring semester of year 3)

However, if you receive remuneration or daily allowance for internship, the credit cannot be granted.

Credit acquisition will be acceptable if you only receive actual expenses such as transportation and accommodation.

◆Procedures

BEFORE Participating in the internship

(1) Receive "Internship Participation Report" from the Student Affairs Division, fill in and submit. You also need to check if you have adequate insurance.

(2) Submit the "Pledge" of Nagoya University's form in accordance with the host company/institution.

*If the host company/institution specifies a particular form, please contact with the Student Affairs Division before submitting.

(3) A memorandum of understanding will be signed by both the University and the company/institution.

AFTER Participating in the internship

Submit a set of internship report and evaluation forms (Forms 1-5) together with the "Application for Credit Approval"* to the Student Affairs Division immediately after completion of the internship. You also need to answer the questionnaire (web-based response).

*"Application for Credit Approval" form is available at the Student Affairs Division.

Please download each form from "Internship Documents(インターンシップ関係書類)" on the Nagoya University Career Support Center(キャリアサポートセンター) website below.

<http://syusyoku.jimu.nagoya-u.ac.jp/for-students/participation-in-internship/>

Go to the "For Students(学生のみなさんへ)" page of the "Nagoya University Career Support Center(キャリアサポートセンター)" homepage, and click on "Internships(インターンシップについて)" in the "Job Hunting Support for Nagoya University Students(名大生のための就活支援)" section.

For more information, please contact the Student Affairs Division, School of Engineering via e-mail. (kou-kyomu@adm.nagoya-u.ac.jp)