YYYY/MM/DD

To Dean, School of Engineering/Graduate School of Engineering

Department:

（　　　　　　　　 Program）

Year:

Student ID number:

Name:

Phone number:

E-mail address:

**Application for Consideration for Face-to-face Classes**

　Under the spread of Novel Coronavirus (COVID-19) infection, I cannot attend university for the reasons described on the next page. Therefore, I would like to ask for consideration such as giving alternative measures instead of attending face-to-face classes in the Spring semester (or all year) / Fall semester of YYYY.

|  |  |
| --- | --- |
| Course Title | Lecturer |
| (Day of the week: Period: ) |  |
| (Day of the week: Period: ) |  |
| (Day of the week: Period: ) |  |
| (Day of the week: Period: ) |  |
| (Day of the week: Period: ) |  |
| (Day of the week: Period: ) |  |
| (Day of the week: Period: ) |  |

|  |
| --- |
| \*Please write below why you cannot attend university. |
|  |