

To Undergraduate International Programs Students,

## Spring Semester of 2022

### Repeat Exams for Liberal Arts and Sciences Courses

If you wish to take a repeat exam, please check following guidelines below for taking repeat exams. For more information on Repeat Exam, please refer to “*AY 2021 Liberal Arts and Sciences Course Registration Guide for International Programs Students*” VI. *Examinations and Grading*,

#### 1. Check the List of Eligible Students for Repeat Exams

Date and time: From 9:00 on August 26 (Fri), 2022

Location: NU Portal's Institute of Liberal Arts and Sciences (ILAS) page

**\*We do not provide the information by phone so please check the lists on NU Portal.**

\*Students who are not on the lists are not eligible to the repeat exams.

Your grade results for the Spring semester AY2022 can be checked on the NU portal from 9:00 a.m., August 26. You need your NU ID and password to log into the site. <https://portal.nagoya-u.ac.jp/>

#### 2. Check how the Repeat Exam will be conducted

-Check if the repeat exam is conducted face-to-face or by using ICT from NU Portal's Institute of Liberal Arts and Sciences (ILAS) page.

<Face-to-face repeat exam> Please proceed to 3.

<Repeat exam using ICT>

The instructor in charge of the course will send information about how the repeat exam will be conducted to the eligible students by sending a message from the NUCT course site between August 26 (Fri) and noon, August 29 (Mon). Please make sure to check your messages on NUCT.

#### 3. Take the Repeat Exam

-Repeat exam period: August 31 (Wed) to September 2 (Fri), 2022

-There is no make-up exam for those who were unable to take the repeat exam.

<Face-to-face repeat exams>

-Repeat exam timetable with exam rooms will be posted later on NU Portal's ILAS page.

Please note that exam time is 60 min for face-to-face repeat exams. See the below table for the start and end time of the face-to-face repeat exams.

Period	Exam time
1st	9:15~10:15
2nd	10:45~11:45
3rd	13:20~14:20
4th	14:50~15:50
5th	16:30~17:30

< Repeat exam using ICT>:

- Take the repeat exam as the instructor has instructed.
- The exam will be conducted on the time allocated for the course in the Repeat Exam Timetable or by submission of assignment by the submission deadline specified by the instructor.
- \*The Repeat Exam Timetable will be posted later on NU Portal's ILAS page.

#### 4. Confirm Your Grade for the Repeat Exam

You will be able to check the results of the repeat exam on the NU portal from 9:00, September 14 (Wed). Student affairs → Course registration and grading → Inquiry about Assessment. Grades for the repeat exams:

- Students enrolled in/before 2019: "C" or "F"
- Students enrolled in/after 2020: "C-" or "F"

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