

To graduate students of Engineering, in the academic year 2022

## Additional documents for 2022 tuition fee exemption

※For Self-supporting International Student Only

If you applied, please follow the procedures below.

※If you entered in Japan ON or AFTER January 1, 2022 and live alone, you don't need to submit any additional documents.

But in case there is / are any of your family member(s) lived in Japan in 2021, your 'SHOTOKU SHOMEISHO' should also include their income information.

### ① Documents to be submitted

Your latest Income Certificate (SHOTOKU SHOMEISHO) for 2022 (Reiwa Yon Nendo) \*

\* This is to certify your income in FY2021.

\* You can get it at Ward or City office. Make sure to get 'SHOTOKU SHOMEISHO', not 'Gensenchoshusho.'

\* If any of your family members live in Japan, your 'SHOTOKU SHOMEISHO' should also include their income information.

### ② Date of Submission in Person Bring student ID card.

Materials Design Innovation Eng. / Materials Process Eng./ Chemical Systems Eng./ Energy Eng. :	June 7,2022
Electrical Eng. / Electronics /Information and Communication Eng. :	June 8,2022
Applied Physics / Materials Physic / Micro-Nano Mechanical Science and Eng./ Applied Energy :	June 9,2022
Mechanical Systems Eng. /Aerospace Eng.:	June 10,2022
Molecular and Macromolecular Chemistry / Materials Chemistry / Biomolecular Eng. / Civil Eng. :	June 13,2022

■ Time : 10:30 ~ 13:30 \*Come to the submission place by 13:20.

■ Place : Conference Room, 1st floor, ES Building.

\* The application for tuition fee exemption will be completed when all necessary documents are submitted appropriately.

\* If you are unable to come due to class or other commitments on designated days above, you may come to the submission place on June, 7,8,9,10,13,10:30 - 13:30.

\* In case you do not wish to submit in person due to the spread of infectious disease, you can send it by post.

Address: See below

Deadline: No later than Wednesday, June 15.

### Important Points to Submit by Post

Meet the deadline. No submission will be accepted after the deadline.

《If Affected by the COVID-19》

In case you are affected by the COVID-19 and unable to complete the procedure, contact us immediately.

※ Please be informed procedures above must be completed in order to apply for tuition fee exemption.

○ If you have any questions, please contact (Request for documents):

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