

To undergraduate students of Engineering in third year or above, and to graduate students of Engineering, in the academic year 2021

Additional documents for 2021 tuition fee exemption

※For Self-supporting International Student Only

If you applied, please follow the procedures below.

※If you entered in Japan ON or AFTER January 1, 2021 and live alone, you don't need to submit any additional documents.

But in case there is / are any of your family member(s) lived in Japan in 2020, your 'SHOTOKU SHOMEISHO' should also include their income information.

① Documents to be submitted

■ Your latest Income Certificate (SHOTOKU SHOMEISHO) for 2021 (Reiwa San Nendo) *

■ Form 1-2

* This is to certify your income in FY2020.

* You can get it at Ward or City office. Make sure to get 'SHOTOKU SHOMEISHO', not 'Gensenchoshusho.'

* If any of your family members live in Japan, your 'SHOTOKU SHOMEISHO' should also include their income information.

② Date of Submission in Person

International students : June 9&11,2021

■ Time : 13:30 ~ 15:30 *Come to the submission place by 15:20.

■ Place : Conference Room, 1st floor, ES Building.

* The application for tuition fee exemption will be completed when all necessary documents are submitted appropriately.

* If you are unable to come due to class or other commitments on designated days above, you may come to the submission place on June, 14,15,16,18,13:30-15:30.

* In case you do not wish to submit in person due to the spread of infectious disease, you can send it by post.

Address: See below

Deadline: No later than Friday, June 18.

Important Points to Submit by Post

1. Meet the deadline. No submission will be accepted after the deadline.
2. Form 1-2 will be also required. Submission without it will not be accepted.

If Affected by the COVID-19

In case you are affected by the COVID-19 and unable to complete the procedure, contact us immediately.

※ Please be informed procedures above must be completed in order to apply for tuition fee exemption.

○ If you have any questions, please contact (Request for documents):

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