

(For website)

Guidelines for Additional Admission to Doctoral Program, Graduate School of Engineering, Nagoya University April 2018

A. Regular Admission

1. Eligibility Requirements

The applicant must satisfy one of the conditions below.

- (1) Has earned a master's degree or professional degree or expects to earn such a degree by March 2018.
- (2) Has earned a master's degree or equivalent professional degree, or expects to earn such a degree by March 2018, in the graduate school of foreign university.
- (3) Has earned a master's degree or equivalent professional degree, or expects to earn such a degree by March 2018 by taking correspondence courses in Japan offered by school outside Japan.
- (4) Has earned a master's degree or equivalent professional degree, or expects to earn such a degree by March 2018 by completing a course designated by the Minister of Education, Culture, Sports, Science and Technology in an educational institution in Japan recognized as adopting the educational system of a foreign country and having the curriculum of a graduate school in that country.
- (5) Has earned a master's degree or equivalent professional degree, or expects to earn such a degree by March 2018 by graduating a program of the United Nations University established based on the resolution of the United Nations General Assembly in December 11, 1972 stipulated in the Clause 2, Article 1 of the Act on Special Measures Incidental to Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University (Act No.72 of 1976).
- (6) Has been recognized as having achieved at least the academic equivalence of a Master's degree through an educational program of ① a foreign school, ② educational institutions which have the curriculum of a graduate program, or ③ the United Nations University and passing the equivalent examination and screening process as stipulated in the Clause 2, Article 16 of the Standards for the Establishment of Graduate School (Act No. 28, 1974).
- (7) Meets either of the following criteria for eligibility specified by the Minister of Education, Culture, Sports, Science and Technology:
 - (a) Has or will have carried out research in a university or research institute, etc. for two or more years by March 2018 after graduating from university, and is recognized in this Graduate School on the basis of those research accomplishments as having achieved at least the equivalent academic abilities of someone with a master's degree.
 - (b) Has or will have carried out research in a university or research institute, etc. for two or more years by March 2018 after completing 16 years of course studies overseas, or after completing in Japan 16 years of foreign school course studies by means of correspondence courses conducted by foreign schools, and is recognized by this Graduate School on the basis of those research accomplishments as having achieved at least the equivalent academic abilities of someone with a master's degree.
*Please refer to "Candidates Applying under Eligibility Requirement (7) on page10
- (8) Is aged 24 or above on March 2018 and, through individual admission qualification screening, is recognized by this Graduate School as having achieved at least the equivalent academic abilities of someone with a master's degree.
*Please refer to "Candidates Applying under Eligibility Requirement (8) on page11

2. Number of Available Places

Departments	No of Places
Molecular and Macromolecular Chemistry	Limited
Materials Chemistry	Limited
Biomolecular Engineering	Limited
Applied Physics	Limited
Materials Physics	Limited
Materials Design Innovation Engineering	Limited
Materials Process Engineering	Limited
Chemical Svstems Engineering	Limited
Electrical Engineering	Limited
Electronics	Limited
Information and Communication Engineering	Limited
Mechanical Svstems Engineering	Limited
Micro-Nano Mechanical Science and Engineering	Limited
Aerospace Engineering	Limited
Energy Engineering	Limited
Applied Energy	Limited
Civil and Environmental Engineering	Limited

3. Application Period

9:00 - 16:00 (except from noon to 1 p.m.) on January 18 - January 23, 2018

4. Application Package

	Documents, etc.	Notes
①	Application form, Admission slip for the examination, Photograph form	Use the forms attached to the booklet Affix a photograph (5×4cm) taken within the last 3 months to the Photograph form. Admission slip will be returned or mailed back to those who sent the forms by mail after registration.
②	Official transcript (academic record) from the graduating university	Official transcripts (academic records) of both undergraduate and master programs. English or Japanese translation is required if the transcript is written neither in Japanese nor in English. Applicants who graduated from the undergraduate school of engineering, Nagoya University do not have to submit the one of the undergraduate program. Applicants who received or will receive in March 2018 their master's degree from School of Engineering, Nagoya University or who apply under Eligibility Requirement (7) do not submit the one of the Master program. Applicants applying under Eligibility Requirement (8) do not submit either of these documents.
③	Certification that the applicant has been (or will be) awarded a master's degree or a professional degree	English or Japanese translation is required if the transcript is written neither in Japanese nor in English. Applicants who graduated from the undergraduate school of engineering do not have to submit this document. Applicants applying under Eligibility Requirement (7) or (8) do not submit this document.
④	Summary of the applicant's master's thesis or research work	If your master's thesis has not been completed at the time of application, submit a summary of research work undertaken during his or her master's program instead. Use the forms attached to the booklet. Summary should be approximately 2,000 characters in Japanese (If use a computer, set a line to be about 40 characters). Applicants applying under Eligibility Requirement (7) or (8) do not submit this document.

⑤	English proficiency test scores	<p>Departments utilizing TOEFL/TOEIC scores as (a part of) the language test (English) are as follows.</p> <p>Molecular and Macromolecular Chemistry Dep., Materials Chemistry Dep., Biomolecular Engineering Dep., Applied Physics Dep., Materials Physics Dep., Materials Design Innovation Engineering Dep., Materials Process Engineering Dep., Chemical Systems Engineering Dep., Electrical Engineering Dep., Electronics Dep., Information and Communication Engineering Dep., Civil and Environmental Engineering Dep.</p> <p>Those applying for the department mentioned above should contact a prospective advisor or the office of the department for the inquiry about the documents to submit. (Submission of TOEFL Score) Those submitting the TOEFL Scores should submit both of the “Official Score Report” and “Examination Score Report (copy)” mailed to the examinee. Please follow the instructions below.</p> <p>①Make arrangements to have official scores sent directly from the testing institution to Nagoya University by the deadline. (Enter the institutional code for Nagoya University0312 and Department code correctly.) ②Submit the copy of the TOEFL Examinee Score Report in application and bring the original to the examination.</p>
⑥	Resident certificate (juminhyo) (including resident status and period of stay) or both sides of photocopies of Residence Card	Non-Japanese citizen, only. An oversea resident who cannot provide it at the time of application must submit a photocopy of his/her passport pages with the ID photograph, and submit any of above certificates at the time of enrollment procedure.
⑦	Application fee 30,000 yen as an ordinary postal money order ("futsu-kawase")	<p>Ordinary postal money order ("futsu-kawase") can be purchased at a post office. Please note that you must not write anything on the postal money order.</p> <p>Applicants who will receive a Master's degree in March, 2018 from Nagoya University and proceed to the Doctoral Program or who currently study under a Japanese Government (MEXT) Scholarship do not need to pay this fee.</p> <p>Applicants studying under a Japanese Government (MEXT) Scholarship in the other university than Nagoya University must provide a certificate proving such status.</p>
⑧	Receipt and it's copy	White sheet, attached to the booklet with your name filled in.
⑨	Envelop to return the Admission slip for the examination	<p>Only those sending the application package by mail.</p> <p>Write your name and address (in Japan) on the envelop enclosed in the booklet and affix 82 yen stamp</p>
⑩	Envelop for announcement of results	Write your name and address (in Japan) on the envelop enclosed in the booklet
⑪	Envelop for documents of enrollment procedures	Write your name and address (in Japan) on the envelop enclosed in the booklet

5. Application Procedures

Applicants must prepare the application package (documents) listed above and submit it to the Student Affairs Division, Graduate School of Engineering (2nd floor of IB building-west).

If submitting by mail, applications must be sent by registered mail and must arrive by January 23, 2018. 16:00.

mail to:

Student Affairs Division (2nd floor of IB building-west)
Graduate School of Engineering Nagoya University
Furo-cho, Chikusa-ku, Nagoya 464-8603

note

- (1) Be sure to contact a professor whom you wish to study under or the office of the department you wish to enroll in before the application.
- (2) Application will not be accepted if the specified documents are not complete.
- (3) No amendments to the documents in the application package will be allowed once the package has been received by the Student Affairs Division, regardless of circumstances.

- (4) If, after admission, it is discovered that any of the documents have been falsified or that necessary details or documents have been omitted, the admission will be cancelled, even in the event that the candidate has already been admitted to the University.
- (5) For more information concerning the application, contact the office in 10(5).

6. Selection Method

- (1) Date and Location : During the month of February, 2018
Graduate School of Engineering Nagoya University, Furo-cho, Chikusa-ku, Nagoya
- (2) Method : Both Written and Oral or either
Written examination: Language test (English), examination for fundamental knowledge, and in the specialized area.
- (3) Language test (English)
Those applying for the department utilizing the TOEFL/TOEIC scores as (a part of) the entrance examination should contact a prospective professor or the office of the department for the details about the examination.
- (4) Others : Applicants will receive more information from the department office concerning the examination in applicant's specialized area of study and the date of examinations.

7. Announcement of Successful Candidates

Notice of acceptance or denial of applications will be notified by mail and will also be posted on the bulletin board of the Student Affairs Division, the Graduate School of Engineering at noon on March 8, 2018.

8. Enrollment Procedures

Successful applicants will be notified of detailed enrollment procedures with the notice of acceptance.

Registration date: March 27,28 2018 (tentative)

Location: Student Affairs Division, Graduate School of Engineering (2nd floor of IB building-west)

9. Registration and Tuition Fees

- (1) Registration Fee: ¥282,000 (estimate)

The fee must be paid during the registration period.

Applicants who will receive a Master's degree in March, 2018 from Nagoya University and proceed to the Doctoral Program or who currently study under a Japanese Government (MEXT) Scholarship do not need to pay this fee.

- (2) Tuition: ¥267,900 per semester (estimate), ¥535,800 per year (estimate)

Tuition must be paid by bank transfer each semester.

These registration and tuition fees are not required from applicants with a Japanese Government (MEXT) Scholarship.

※In the event of a revision in the tuition fees, the new rate will be applied as effective from the date of revision.

10. Additional Information

- (1) Persons currently working as full-time employees at a government agency or a company and intending to continue the employment should apply for the Special Admission for Working Applicants.
- (2) Applicants with disabilities or other special needs that require reasonable accommodations and adjustments for taking the entrance examination and due to their disabilities or other special needs should notify the office indicated in (5) below by December 6, 2017.
For reasonable accommodations or adjustments while attending Nagoya University, those applicants should notify as well.
- (3) For those who wish to have the booklet of "Guide to the Graduate School of Engineering" or Department Guide, send the request specifying your phone number and the department you are applying for and the self-addressed envelope affixing a 215 yen stamp by mail. (The materials are written all in Japanese.)
- (4) For inquiries concerning past examinations, contact the office for each department.

Contact Address of Departments

Departments	TEL	FAX	Email	Location
Molecular and Macromolecular Chemistry	052-789-4276 052-789-2660	052-789-3180	jimu@chembio.nagoya-u.ac.jp	School of Eng. Build.1 2F
Materials Chemistry				
Biomolecular Engineering				
Applied Physics	052-789-4469	052-789-3724	office@ap.pse.nagoya-u.ac.jp	School of Eng. Build.3 C.2F
Materials Physics	052-789-3562		office@mp.pse.nagoya-u.ac.jp	
Materials Design Innovation Engineering	052-789-2761	052-789-3225	jimu@numse.nagoya-u.ac.jp	School of Eng. Build.5 2F
Materials Process Engineering				
Chemical Systems Engineering				
Electrical Engineering	052-789-3643	052-789-3134	jimu@nuee.nagoya-u.ac.jp	IB Build. N. 1F
Electronics				
Information and Communication Engineering				
Mechanical Systems Engineering	052-789-3301	052-789-3111	meh@mech.nagoya-u.ac.jp	School of Eng. Build.2 C.3F
Micro-Nano Mechanical Science and Engineering			micro@mech.nagoya-u.ac.jp	
Aerospace Engineering			kokujimu@nuae.nagoya-u.ac.jp	
Energy Engineering	052-789-3399	052-789-3225	qjuken@nucl.nagoya-u.ac.jp	School of Eng. Build.5 2F
Applied Energy				
Civil and Environmental Engineering	052-789-3735	052-789-3736	jimu@civil.nagoya-u.ac.jp	School of Eng. Build.8.N. 1F

(5) Inquiries concerning entrance examination

contact: Student Affairs Division (2nd floor of IB building-west)

Graduate School of Engineering Nagoya University

Furo-cho, Chikusa-ku, Nagoya 464-8603 Tel: 052- 789-3978 ・ 3974 (direct dial)

Email : eng-admission@adm.nagoya-u.ac.jp

- (6) The examination schedule and selection measures may be modified in the event of an outbreak of infectious disease or other unforeseen circumstances. Please check the website regularly for the latest notices, especially in the days preceding the application and examination periods.

Website of the Graduate School of Engineering

URL <http://www.engg.nagoya-u.ac.jp>

Mobile <http://www.engg.nagoya-u.ac.jp/cellular/bb/>



(For Mobile)

11. Handling of Personal Information

Personal information such as address, name, date of birth and so forth shall only be used for admission selection, announcement of successful candidates, enrollment procedures and other related purposes. The acquired personal information will be kept appropriately and shall not be used for any other purposes.

12. Overview of Departments

For the latest information on fields of study of each departments, please visit our website (<http://www.engg.nagoya-u.ac.jp/en/dept/dept.html>).

B. Special Admission for Working Applicants

1. Eligibility Requirements

The applicant currently working as full-time employees at a government agency or a company and intending to continue the employment must satisfy one of the conditions below.

- (1) Has earned a master's degree or professional degree or expects to earn such a degree by March 2018.
- (2) Has earned a master's degree or equivalent professional degree, or expects to earn such a degree by March 2018, in the graduate school of foreign university.
- (3) Has earned a master's degree or equivalent professional degree, or expects to earn such a degree by March 2018 by taking correspondence courses in Japan offered by school outside Japan.
- (4) Has earned a master's degree or equivalent professional degree, or expects to earn such a degree by March 2018 by completing a course designated by the Minister of Education, Culture, Sports, Science and Technology in an educational institution in Japan recognized as adopting the educational system of a foreign country and having the curriculum of a graduate school in that country.
- (5) Has earned a master's degree or equivalent professional degree, or expects to earn such a degree by March 2018 by graduating a program of the United Nations University established based on the resolution of the United Nations General Assembly in December 11, 1972 stipulated in the Clause 2, Article 1 of the Act on Special Measures Incidental to Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University (Act No.72 of 1976).
- (6) Has been recognized as having achieved at least the academic equivalence of a Master's degree through an educational program of ① a foreign school, ② educational institutions which have the curriculum of a graduate program, or ③ the United Nations University and passing the equivalent examination and screening process as stipulated in the Clause 2, Article 16 of the Standards for the Establishment of Graduate School (Act No. 28, 1974).
- (7) Meets either of the following criteria for eligibility specified by the Minister of Education, Culture, Sports, Science and Technology:
 - (a) Has or will have carried out research in a university or research institute, etc. for two or more years by March 2018 after graduating from university, and is recognized in this Graduate School on the basis of those research accomplishments as having achieved at least the equivalent academic abilities of someone with a master's degree.
 - (b) Has or will have carried out research in a university or research institute, etc. for two or more years by March 2018 after completing 16 years of course studies overseas, or after completing in Japan 16 years of foreign school course studies by means of correspondence courses conducted by foreign schools, and is recognized by this Graduate School on the basis of those research accomplishments as having achieved at least the equivalent academic abilities of someone with a master's degree.
*Please refer to "Candidates Applying under Eligibility Requirement (7) on page10
- (8) Is aged 24 or above on March 2018 and, through individual admission qualification screening, is recognized by this Graduate School as having achieved at least the equivalent academic abilities of someone with a master's degree.
*Please refer to "Candidates Applying under Eligibility Requirement (8) on page11

2. Number of Available Places

Departments	No of Places
Molecular and Macromolecular Chemistry	Limited
Materials Chemistry	Limited
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Applied Physics	Limited
Materials Physics	Limited
Materials Design Innovation Engineering	Limited
Materials Process Engineering	Limited
Chemical Svstems Engineering	Limited
Electrical Engineering	Limited
Electronics	Limited
Information and Communication Engineering	Limited
Mechanical Systems Engineering	Limited
Micro-Nano Mechanical Science and Engineering	Limited
Aerospace Engineering	Limited
Energy Engineering	Limited
Applied Energy	Limited
Civil and Environmental Engineering	Limited

3. Application Period

9:00 - 16:00 (except from noon to 1 p.m.) on January 18 - January 23, 2018

4. Application Package

	Documents, etc.	Notes
①	Application form, Admission slip for the examination, Photograph form	Use the forms attached to the booklet Affix a photograph (5×4cm) taken within the last 3 months to the Photograph form. Admission slip will be returned or mailed back to those who sent the forms by mail after registration.
②	Official transcript (academic record) from the graduating university	Official transcripts (academic records) of both undergraduate and master programs. English or Japanese translation is required if the transcript is written neither in Japanese nor in English. Applicants who graduated from the undergraduate school of engineering, Nagoya University do not have to submit the one of the undergraduate program. Applicants who received or will receive in March 2018 their Master's degree from School of Engineering, Nagoya University or who apply under Eligibility Requirement (7) do not submit the one of the master program. Applicants applying under Eligibility Requirement (8) do not submit either of these documents.
③	Certification that the applicant has been (or will be) awarded a master's degree or a professional degree	English or Japanese translation is required if the transcript is written neither in Japanese nor in English. Applicants who graduated from the undergraduate school of engineering do not have to submit this document. Applicants applying under Eligibility Requirement (7) or (8) do not submit this document.
④	Summary of the applicant's master's thesis or research work	If at the time of application your Master's thesis has not been completed, submit a summary of research work undertaken during his or her master's program instead. Use the forms attached to the booklet. Summary should be approximately 2,000 characters in Japanese (If use a computer, set a line to be about 40 characters). Applicants applying under Eligibility Requirement (7) or (8) do not submit this document.
⑤	Approval for applying for admission	Certified by the head of the belonging institution in the form attached to the booklet
⑥	Research proposal	Only applicant working at a government agency Use the form attached to the booklet
⑦	Approval for dedication to studies upon entry from the head of the belonging institution	Only applicant working at a government agency No prescribed form

⑧	English proficiency test scores	<p>Departments utilizing TOEFL/TOEIC scores as (a part of) the language test (English).</p> <p>Molecular and Macromolecular Chemistry Dep., Materials Chemistry Dep., Biomolecular Engineering Dep., Applied Physics Dep., Materials Physics Dep., Materials Design Innovation Engineering Dep., Materials Process Engineering Dep., Chemical Systems Engineering Dep., Electrical Engineering Dep., Electronics Dep., Information and Communication Engineering Dep., Civil and Environmental Engineering Dep.</p> <p>Those applying for the department mentioned above should contact a prospective adviser or the office of the department for the inquiry of the documents to submit.</p> <p>(Submission of TOEFL Score)</p> <p>①Make arrangements to have official scores sent directly from the testing institution by the deadline. (Enter the institutional code for Nagoya University0312 and Department code correctly.)</p> <p>②Submit the copy of the TOEFL Examinee Score Report in application and bring the original during examination period.</p>
⑨	Resident certificate (juminhyo) (including resident status and period of stay) or both sides of photocopies of Residence Card	<p>Non-Japanese citizen, only.</p> <p>An oversea resident who cannot provide it at the time of application must submit a photocopy of his/her passport pages with the ID photograph, and submit any of above certificates at the time of enrollment procedure.</p>
⑩	Application fee 30,000 yen as an ordinary postal money order ("futsu-kawase")	<p>Ordinary postal money order ("futsu-kawase") can be purchased at a post office. Please note that you must not write anything on the postal money order.</p>
⑪	Receipt and it's copy	<p>White sheet, attached to the booklet with your name filled in.</p>
⑫	Envelop to return Admission slip for the examination	<p>Only those sending the application package by mail.</p> <p>Write your name and address (in Japan) on the envelop enclosed in the booklet and affix 82 yen stamp</p>
⑬	Envelop for announcement of results	<p>Write your name and address (in Japan) on the envelop enclosed in the booklet</p>
⑭	Envelop for documents of enrollment procedure	<p>Write your name and address (in Japan) on the envelop enclosed in the booklet</p>

5. – 9. The same as Regular Admission on pages 3 to 4

5. Application Procedures

6. Selection Method

7. Announcement of Successful Candidates

8. Enrollment Procedures

9. Registration and Tuition Fees

10. Additional Information

(1) Applicants with disabilities or other special needs that require reasonable accommodations and adjustments for taking the entrance examination and due to their disabilities or other special needs should notify the office indicated in (4) below by December 6, 2017.

For reasonable accommodations or adjustments while attending Nagoya University, those applicants should notify as well.

(2) For those who wish to have the booklet of "Guide to the Graduate School of Engineering" or Department Guide, send the request specifying your phone number and the department you are applying for and the self-addressed envelope affixing a 215 yen stamp by mail. (The materials are written all in Japanese.)

(3) For inquiries concerning past examinations, contact the office for each department in 10(4) on page 4.

(4) Inquiries concerning entrance examination

contact: Student Affairs Division (2nd floor of IB building-west)

Graduate School of Engineering Nagoya University

Furo-cho, Chikusa-ku, Nagoya 464-8603 Tel: 052- 789-3978 · 3974 (direct dial)

Email : eng-admission@adm.nagoya-u.ac.jp

- (5) The examination schedule and selection measures may be modified in the event of an outbreak of infectious disease or other unforeseen circumstances. Please check the website regularly for the latest notices, especially in the days preceding the application and examination periods.

Website of the Graduate School of Engineering

URL <http://www.engg.nagoya-u.ac.jp>

Mobile <http://www.engg.nagoya-u.ac.jp/cellular/bb/>



(For Mobile)

11. Handling of Personal Information

Personal information such as address, name, date of birth and so forth shall only be used for admission selection, announcement of successful candidates, enrollment procedures and other related purposes. The acquired personal information will be kept appropriately and shall not be used for any other purposes.

12. Overview of Departments

For the latest information on fields of study of each departments, please visit our website (<http://www.engg.nagoya-u.ac.jp/en/dept/dept.html>).

Candidates Applying under Eligibility Requirement (7)

(Applicants Designated by the Ministry of Education, Culture, Sports, Science and Technology)

- 1) Candidates applying under Eligibility Requirement (7) must meet one of the following conditions:
 - (1) The applicant must have graduated from a university, have or will have engaged in research at a university or research institute for more than two years by March 2018, and have published research papers or books, hold patents or have made research presentations to an extent that is recognized as the equivalent of a master's thesis or above.
 - (2) The applicant must have completed 16 years of school education overseas or overseas education by correspondence programs, have or will have engaged in research for more than two years by March 31, 2018 in a university or research institute, and have published research papers or books, hold patents or have made research presentations to an extent that is recognized as the equivalent of a master's thesis or above.

2) Preliminary Examination

Candidates applying under the Eligibility Requirement (7) must prepare the following documents and submit them either in person or by mail to the Student Affairs Division, Graduate School of Engineering (see Section 10(5) on page 5). The application package must arrive at the office by January 5, 2018. Applications which are mailed should have "Application for Preliminary Examination for DOCTORAL PROGRAM" written in red ink on the outside of the envelope, and be sent by registered mail.

The preliminary examination will be conducted by the Graduate School of Engineering, and applicants will be notified of the results on January 15, 2018.

- (1) Application for preliminary examination under Eligibility Requirement (7), using the form attached to the booklet. This form should be filled in and signed by the applicant.
- (2) University diploma or certificate of graduation
- (3) Certificate of applicant's academic background (using the form attached to the booklet). This form must be signed by the head or other appropriate individual of the university or institute where the academic work has been done.
- (4) Letter of reference, using the attached form, from the head or other appropriate individual of the university or institute at which the work has been done
- (5) Applicant's bibliography of research performance (to be written by the applicant on the attached form)
- (6) Summary of research results in essay form, using the attached form. Essays should be approximately 4,000 characters in Japanese or 1,500 words in English.
- (7) Copies published research papers or books, research presentations, or patents held

3) Application Package

Applicants who have passed the preliminary examination of the above documents and thus hold the proper eligibility requirements should submit the application package in section 4 during the period mentioned in section 3 on page 2 for Regular Admission and on page 7 for Special Admission for Working Applicants

Candidates Applying under Eligibility Requirement (8)

- 1) Candidates applying under Eligibility Requirement (8) must meet both of the following conditions:
 - (1) Persons who will be at least 24 years of age by March 31, 2018 and are recognized by the Graduate School of Engineering through individual screening of eligibility for admission as having scholastic ability equivalent to or higher than that of persons who have a master's degree or a professional degree
 - (2) Persons who have published research papers or books, hold patents or have made research presentations to an extent that is recognized as the equivalent of a master's thesis or above.

2) Individual Screening

Candidates applying under the Eligibility Requirement (8) must prepare the following documents and submit them either in person or by mail to the Student Affairs Division, Graduate School of Engineering (see Section 10(5) on page 5). The application package must arrive at the office by January 5, 2018. Applications which are mailed should have "Application for Individual Screening for DOCTORAL PROGRAM" written in red ink on the outside of the envelope, and be sent by registered mail.

The individual screening will be conducted by the Graduate School of Engineering, and applicants will be notified of the results on January 15, 2018.

- (1) Application for individual screening by Eligibility Requirement (8), using the form attached to the booklet. This form should be filled in and signed by the applicant.
- (2) Resume using the form attached to the booklet. This form should be filled in and signed by the applicant.
- (3) Documents to certify that applicants have scholastic ability equivalent to or higher than that of persons who have a master's degree or a professional degree
 - (a) Applicants who have graduated or will be graduating from a junior college, technical college, special school or other school:
 - Diploma or certificate of graduation/expected graduation, Official transcript (academic record) and Syllabus
 - (b) Applicants who have technical /professional career:
 - Certificate of employment, specifying its period and matter of tasks, and report of his/her career achievements prepared by the applicant
 - (c) Applicants with academic work:
 - Certificate of applicant's academic background (using the form attached to the booklet). This form must be signed by the head or other appropriate individual of the university or institute where the academic work has been done.
 - Applicant's bibliography of research performance (to be written by the applicant on the attached form)
 - Summary of research results in essay form, using the attached form. Essays should be approximately 4,000 characters in Japanese or 1,500 words in English.
- (4) Copies published research papers or books, research presentations, or patents held
- (5) Others : Any material for screening purpose (e.g.: Letter of recommendation)

3) Application Package

Applicants who have passed the individual screening of the above documents and thus hold the proper eligibility requirements should submit the application package in section 4 during the period mentioned in section 3 on page 2 for Regular Admission and on page 7 for Special Admission for Working Applicants